
Spire USA ROC Office Fund I (AUD)

Application Form



- If completing by hand, use a black or blue pen and print within the boxes in BLOCK LETTERS
- Use ticks in boxes where applicable
- The applicant must complete, print and sign this form
- Keep a photocopy of your completed Application Form for your records
- Please ensure all relevant sections are complete before submitting this form

This application form is part of the Product Disclosure Statement ('PDS') relating to units in the Spire USA ROC Office Fund I (AUD) a class of the Spire USA ROC IV Fund (AUD) issued by Equity Trustees Limited (ABN 46 004 031 298, AFSL 240975).

- The PDS contains information about investing in the Fund. You should read the PDS before applying for units in the Fund.
- A person who gives another person access to the Application Form must at the same time and by the same means give the other person access to the PDS.
- Equity Trustees will provide you with a copy of the PDS and the Application Form on request without charge *(If you make an error while completing your application form, do not use correction fluid. Cross out your mistakes and initial your changes).*

US Persons:

This offer is not open to any US Person. Please refer to the Product Disclosure Statement for further information.

SECTION 1 INTRODUCTION

Do you have an existing investment in the Spire USA ROC Seniors Housing and Medical Properties Fund II and the information provided for that investment remains current and correct?

Yes – My details are:

Account Number

Account Name

Contact Telephone Number (Including Country Code)

Not appointing a power of attorney, agent or financial adviser

Complete sections 8, 9, 10.

Appointing a power of attorney, agent or financial adviser

Complete sections 6 and/or 7, 8, 9, 10.

Please note there will be instances where we may be required to collect additional information about you and may ask you to provide certified copies of certain identification documents along with the Application Form.

No – Only complete the sections relevant to you, as indicated below:

Select One	Investor Type	Sections to Complete	Identification Requirement Groups to Complete
	Individual(s)	1, 2, 7, 8, 9, 10	Group A.
	Partnership	1, 3, 7, 8, 9, 10	Group A and B.
	Trust		
	1. Individual trustee(s)	1, 2, 4, 7, 8, 9, 10	1. Group A and C
	2. Corporate trustee(s).	1, 4, 5, 7, 8, 9, 10	2. Group A, C and D.
	Company	1, 5, 7, 8, 9, 10	Group A and D
If you are appointing an agent or authorised representative or a financial advisor also complete the relevant section as indicated below:			
	Agents; Authorised Representatives; Financial Advisor	6 or 7	Group A or D

If you are an Association, Co-operative, Government Body or other type of entity not listed above, please contact the Fund.

Contacting the Fund

Fund Manager:

Spire Capital Pty Ltd
 Phone: +61 2 9377 0766
 Email: mail@spirecapital.com.au
 www.spirecapital.com.au

Post your completed applications to:

Link Fund Solutions
 Attention: Unitholder Services – Spire
 GPO Box 5482
 SYDNEY NSW 2001

AML/CTF Identity Verification Requirements

The AML/CTF Act requires the Responsible Entity to adopt and maintain an anti-money laundering and counter-terrorism financing ('AML/CTF') program. The AML/CTF program includes ongoing customer due diligence, which may require the Responsible Entity to collect further information.

- Identification documentation provided must be in the name of the Applicant.
- Non-English language documents must be translated by an accredited translator.
- Applications made without providing this information cannot be processed until all the necessary information has been provided.
- If you are unable to provide the identification documents described please contact the Fund.

These documents should be provided as an original or a CERTIFIED COPY of the original.

GROUP A – Individuals

Each individual investor, individual trustee, partner, beneficial owner, or individual agent or authorised representative must provide one of the following primary photographic ID:

- A current Australian driver's licence (or foreign equivalent) that includes a photo and signature.
- An Australian passport (or foreign equivalent) (not expired more than 2 years previously).
- An identity card issued by a State or Territory Government that includes a photo.

If you do NOT own one of the above ID documents, please provide one valid option from Column A and one valid option from Column B.

Column A

- Australian birth certificate.
- Australian citizenship certificate.
- Pension card issued by Department of Human Services.

Column B

- A document issued by the Commonwealth or a State or Territory within the preceding 12 months that records the provision of financial benefits to the individual and which contains the individual's name and residential address.
- A document issued by the Australian Taxation Office within the preceding 12 months that records a debt payable by the individual to the Commonwealth (or by the Commonwealth to the individual), which contains the individual's name and residential address. Block out the TFN before scanning, copying or storing this document.
- A document issued by a local government body or utilities provider within the preceding 3 months which records the provision of services to that address or to that person (the document must contain the individual's name and residential address).
- If under the age of 18, a notice that: was issued to the individual by a school principal within the preceding 3 months; and contains the name and residential address; and records the period of time that the individual attended that school.

GROUP B – Partnerships

Provide one of the following:

- A certified copy of the partnership agreement or equivalent, showing the full name of the partnership, name and residential address of each partner.

In addition, please provide verification documents for one partner(s) and beneficial owner(s) of the Partnership as listed under Group A for individuals.

The beneficial owners of a partnership include partners with a 25% partnership share or more; partners (if any) who control the partnership; any managing partner. If in doubt, founding partners should be considered beneficial owners.

GROUP C – Trusts

For Registered Managed Investment Scheme, Government Superannuation Fund or a trust registered with the Australian Charities, Regulated Superannuation Fund (including a self-managed super fund) and Not-for-profit Commission (ACNC), provide one of the following:

- A copy of the company search of the relevant regulator's website e.g. APRA, ASIC, or ATO.
- A copy or relevant extract of the legislation establishing the government superannuation fund sourced from a government website.
- A copy from the ACNC of information registered about the trust as a charity
- Annual report or audited financial statements.
- A certified copy of a notice issued by the ATO within the previous 12 months.
- A certified copy of the Trust Deed

For all other Unregulated trust (including Foreign trust), provide the following:

- A certified copy of the Trust Deed.
- If the trustee is an individual**, please also provide verification documents for one trustee as listed under **Group A**.
- If the trustee is a company**, please also provide verification documents for a company as listed under **Group D**.

GROUP D – Companies

For Australian Registered Companies, provide one of the following (must clearly show the Company's full name, type (private or public) and ACN):

- A certified copy of the company's Certificate of Registration or incorporation issued by ASIC
- A copy of information regarding the company's licence or other information held by the relevant Commonwealth, State or Territory regulatory body e.g. AFSL, RSE, ACL etc.
- A full company search issued in the previous 3 months.
- If the company is listed on an Australian securities exchange, provide details of the exchange and the ticker (issuer) code.
- If the company is a majority owned subsidiary of a company listed on an Australian securities exchange, provide details of the exchange and the ticker (issuer) code for the holding company.

For Foreign Companies, provide one of the following:

- A certified copy of the company's Certificate of Registration or incorporation issued by the foreign jurisdictions in which the company was incorporated, established or formed.
- A certified copy of the company's articles of association or constitution.
- A copy of a company search on the ASIC database or relevant foreign registration body.

All of above must clearly show the company's full name, its type (i.e. public or private) and the ARBN issued by ASIC, or the identification number issued to the company by the foreign regulator.

In addition please provide verification documents for each beneficial owner (senior managing official and shareholder) as listed under **Group A**.

A beneficial owner of a company is any customer entitled (either directly or indirectly) to exercise 25% or more of the voting rights, including a power of veto, or who holds the position of senior managing official (or equivalent).

GROUP E – Agents and Authorised Representatives

In addition to the above entity groups:

- If you are an **Individual Agent or Representative** – please also provide the identification documents listed under **Group A**.
- If you are a **Corporate Agent or Representative** – please also provide the identification documents listed under **Group D**.

All Agents and Authorised Representatives must also provide a certified copy of their authority to act for the investor e.g. the POA, guardianship order, Executor or Administrator of a deceased estate, authority granted to a bankruptcy trustee, authority granted to the State or Public Trustee etc.

Additional Information

In most cases the information that you provide in this form will satisfy the AML/CTF Act, the US Foreign Account Tax Compliance Act ('FATCA') and the Common Reporting Standards ('CRS'). However, in some instances the Responsible Entity may contact you to request further information. It may also be necessary for the Responsible Entity to collect information (including sensitive information) about you from third parties in order to meet its obligations under the AML/CTF Act, FATCA and CRS.

Declarations

When you complete this Application Form you make the following declarations:

- I/We have received the PDS and made this application in Australia.
- I/We have read the PDS to which this Application Form applies and agree to be bound by the terms and conditions of the PDS and the Constitution of the Fund in which I/we have chosen to invest.
- I/We have considered our personal circumstances and, where appropriate, obtained investment and / or taxation advice.
- I/We hereby declare that I/we are not a US Person as defined in the PDS.
- I/We acknowledge that (if a natural person) I am/we are 18 years of age or over and I am/we are eligible to hold units in the Fund in which I/we have chosen to invest.
- I/We acknowledge and agree that Equity Trustees have outlined in the PDS provided to me/us how and where I/we can obtain a copy of the Equity Trustees Group Privacy Statement.
- I/We consent to the transfer of any of my/our personal information to external third parties including but not limited to fund administrators, fund investment manager(s) and related bodies corporate who are located outside Australia for the purpose of administering the products and services for which I/we have engaged the services of Equity Trustees or its related bodies corporate and to foreign government agencies for reporting purposes (if necessary).
- I/we hereby confirm that the personal information that I/we have provided to Equity Trustees is correct and current in every detail, and should these details change, I/we shall promptly advise Equity Trustees in writing of the change(s).
- I/We agree to provide further information or personal details to the Responsible Entity if required to meet its obligations under anti-money laundering and counter-terrorism legislation, US tax legislation or reporting legislation and acknowledge that processing of my/our application may be delayed and will be processed at the unit price applicable for the Business Day as at which all required information has been received and verified.
- If I/we have provided an email address, I/we consent to receive ongoing investor information including PDS information, confirmations of transactions and additional information as applicable via email.
- I/We acknowledge that Equity Trustees does not guarantee the repayment of capital or the performance of the Fund or any particular rate of return from the Fund.
- I/We acknowledge that an investment in the Fund is not a deposit with or liability of Equity Trustees and is subject to investment risk including possible delays in repayment and loss of income or capital invested.
- I/We acknowledge that Equity Trustees is not responsible for the delays in receipt of monies caused by the postal service or the applicant's bank.
- If I/we lodge a fax application request, I/we acknowledge and agree to release, discharge and agree to indemnify Equity Trustees from and against any and all losses, liabilities, actions, proceedings, account claims and demands arising from any fax application.
- If I/we have completed and lodged the relevant sections on authorised representatives/agents on the Application Form then I/we agree to release, discharge and indemnify Equity Trustees from and against any and all losses, liabilities, actions, proceedings, account claims and demands arising from Equity Trustees acting on the instructions of my/our authorised representatives, agents and/or nominees.
- If this is a joint application each of us agrees that our investment is held as joint tenants.
- I/We acknowledge and agree that where the Responsible Entity, in its sole discretion, determines that:
 - I/we are ineligible to hold units in a Fund or have provided misleading information in my/our Application Form; or
 - I/we owe any amounts to Equity Trustees, then I/we appoint the Responsible Entity as my/our agent to submit a withdrawal request on my/our behalf in respect of all or part of my/our units, as the case requires, in the Fund.

Terms and conditions for collection of Tax File Numbers (TFN) and Australian Business Numbers (ABN)

Collection of TFN and ABN information is authorised and its use and disclosure strictly regulated by tax laws and the Privacy Act. Investors must only provide an ABN instead of a TFN when the investment is made in the course of their enterprise. You are not obliged to provide either your TFN or ABN, but if you do not provide either or claim an exemption, we are required to deduct tax from your distribution at the highest marginal tax rate plus Medicare levy to meet Australian taxation law requirements.

For more information about the use of TFNs for investments, contact the enquiries section of your local branch of the ATO. Once provided, your TFN will be applied automatically to any future investments in the Fund where formal application procedures are not required (e.g. distribution reinvestments), unless you indicate, at any time, that you do not wish to quote a TFN for a particular investment. Exempt investors should attach a copy of the certificate of exemption. For super funds or trusts list only the applicable ABN or TFN for the super fund or trust.

When you sign this Application Form you declare that you have read and agree to the declarations above.

SECTION 2 INDIVIDUAL(S) OR INDIVIDUAL TRUSTEE(S)

Complete this section if you are investing in your own name or as an individual trustee.

For AML documentary requirements please refer to page 3.

2.1 Type of investor

Tick one box only and complete the specified parts of this section

Individual – complete 2.2

Sole Trader – complete 2.2 and 2.4

Jointly with another individual(s) – complete 2.2, 2.3 and 2.5

Individual trustee for an individual – complete 2.2, 2.3 and 2.5 (if there is more than one individual trustee)

Individual trustee for a trust – complete 2.2 and 2.3 (also complete section 4)

2.2 Investor 1

Title Given Name(s) Surname

Telephone Number (Including Country Code) Date of Birth (DDMMYY)

Email

Tax File Number (TFN) – or exemption code Reason for TFN Exemption

Residential Address (not a PO Box)

Unit Number Street Number Street Name

Suburb State Post Code

Country Country of Birth

What is your occupation?

Do you hold a prominent public position or function in a government body (local, state, territory, national or foreign) or in an international organisation or are you an immediate family member or a business associate of such a person?

No

Yes, please give details:

Are you a foreign resident for tax purposes?

No

Yes, please advise country of residence:

Do you hold dual citizenship?

No

Yes, please advise which countries:

2.3 Investor 2

Title Given Name(s) Surname

Telephone Number (Including Country Code) Date of Birth (DDMMYY)

Email

Tax File Number (TFN) – or exemption code Reason for TFN Exemption

Residential Address (not a PO Box)

Unit Number Street Number Street Name

Suburb State Post Code

Country Country of Birth

What is your occupation?

Do you hold a prominent public position or function in a government body (local, state, territory, national or foreign) or in an international organisation or are you an immediate family member or a business associate of such a person?

No **Yes**, please give details:

Are you a foreign resident for tax purposes?

No **Yes**, please advise country of residence:

Do you hold dual citizenship?

No **Yes**, please advise which countries:

2.4 Sole Trader Details

Business Name (if applicable, in full) Australian Business Number (ABN) (if obtained)*

Unit Number Street Number Street Name

Suburb State Post Code

Country Country of Birth

2.5 Signing Authority

Please tick to indicate signing requirements for future instructions (e.g. withdrawals, change of account details, etc.)

Only one investor required to sign All investors must sign

* See page 5 of the Application Form for terms and conditions relating to the collection of TFNs and ABNs

SECTION 3 PARTNERSHIPS

Complete this section if you are investing for a partnership or as a partner.

For AML documentary requirements please refer to page 3.

3.1 General Information

Full Name of Partnership

Registered Business Names of Partnership (if any)

Country where Partnership is established

Tax File Number (TFN) – or exemption code

Reason for TFN Exemption

3.2 Type of Partnership

Is the partnership regulated by a professional association?

Yes, please provide details (need only give information below for partners with a 25% or greater interest or, if there are no such partners, for just one partner)

Name of Professional Association

Membership Details

No, provide number of partners:

Partner 1

Title Given Name(s)

Surname

Telephone Number (Including Country Code)

Date of Birth (DDMMYY)

Email

Residential Address (not a PO Box)

Unit Number Street Number Street Name

Suburb

State

Post Code

Country

Country of Birth

Does this partner hold a prominent public position or function in a government body (local, state, territory, national or foreign) or in an international organisation or is the partner an immediate family member or a business associate of such a person?

No

Yes, please give details:

Partner 2

Title Given Name(s) Surname

Telephone Number (Including Country Code) Date of Birth (DDMMYY)

Email

Residential Address (not a PO Box)

Unit Number Street Number Street Name

Suburb State Post Code

Country Country of Birth

Does this partner hold a prominent public position or function in a government body (local, state, territory, national or foreign) or in an international organisation or is the partner an immediate family member or a business associate of such a person?

No

Yes, please give details:

SECTION 4 TRUST/SUPERANNUATION FUND

Complete this section if you are investing for a trust or superannuation fund.

For AML documentary requirements please refer to page 4.

4.1 General Information

Full Name of Trust or Superannuation Fund

Full Name of Business (if any)

Country where Trust established

Tax File Number (TFN) – or exemption code

Reason for TFN Exemption

Australian Business Number (ABN)*

4.2 Trustee Details

How many trustees are there?

Individual – trustee(s) must complete Section 2 of this form

Company – trustee(s) must complete Section 5 of this form

Combination – trustee(s) from each investor type must complete the relevant section of this form

* See page 5 of the Application Form for terms and conditions relating to the collection of TFNs and ABNs

4.3 Type of Trust

Registered Managed Investment Scheme

Australian Registered Scheme Number (ARSN)

Regulated Trust (including self-managed superannuation funds and registered charities that are trusts)

Name of Regulator (e.g. ASIC, APRA, ATO, ACNC)

Registration/Licence Details

Australian Business Number (ABN)*

Other Trust (Unregulated) (also complete section 4.4)

Please Describe

4.4 Beneficiaries of an Unregulated Trust

Complete Section 4.4 and 4.5 only if you ticked 'Other Trust' in 4.3

Does the Trust Deed name beneficiaries?

Yes, how many?

Provide the full name of each beneficiary who directly or indirectly is entitled to an interest of 25% or more in the trust:

- 1.
- 2.
- 3.
- 4.

No, describe the class of beneficiary: (e.g. The name of the family group, class of unit holders, the charitable purpose of charity name).

* See page 5 of the Application Form for terms and conditions relating to the collection of TFNs and ABNs.

4.5 Beneficial Owners and other persons of interest in an Unregulated Trust

Please provide the **full name** of any beneficial owner of the trust.

A beneficial owner is any individual who directly or indirectly has a **25% or greater interest** in the trust or a person who exerts **control over the trust**. This includes the **appointer** of the trust (who holds the power to appoint or remove the trustees of the trust). All beneficial owner(s) who meet the above definition will need to provide information and AML verification documents set out in Group A, E, F or G. Please provide beneficial owners as an attachment if there is insufficient space below:

Beneficial owner 1

Residential address	State	Post Code
Country	Date of Birth	

Beneficial owner 2

Residential address	State	Post Code
Country	Date of Birth	

Beneficial owner 3

Residential address

State

Post Code

Country

Date of Birth

Beneficial owner 4

Residential address

State

Post Code

Country

Date of Birth

Does any beneficial owner hold a prominent public position or function in a government body (local, state, territory, national or foreign) or in an international organisation or is the beneficial owner an immediate family member or a business associate of such a person?

No

Yes, please give details

Please provide the **full name** of the **settlor** of the trust where the initial asset contribution to the trust was greater than \$10,000 and the settlor is not deceased.

SECTION 5 COMPANY/CORPORATE TRUSTEE

Complete this section if you are investing for a company or where a company is acting as a trustee.

For AML documentary requirements please refer to page 4.

5.1 Company Type

- Australian Listed Public Company – complete 5.2
- Australian Proprietary Company or non-listed public company – complete 5.2 and 5.4
- Foreign Company – complete all sections

5.2 Company Details

Company Name

Tax File Number (TFN) – or exemption code

Reason for TFN Exemption

ACN/ABN (if registered in Australia)*

Registered Address (Not a PO Box)

Unit Number Street Number Street Name

Suburb State Post Code

Country

Principal place of business in Australia

Note for non-Australian companies registered with ASIC: you must provide a local agent name and address if you do not have a principal place of business in Australia.

Tick if the same as above, otherwise provide:

Unit Number Street Number Street Name

Suburb State Post Code

5.3 Additional Details for non-Australian Company

Tick if the company is registered with ASIC

Australian Registered Body Number (ARBN)

Tick if the company is registered with a foreign regulatory body

Name of Foreign Regulatory Body

Company Identification Number Issued (if any)

Country of formation, incorporation or registration

Company type (e.g. Private company)

Residential Office Street Address (not a PO Box)

Unit Number Street Number Street Name

Suburb

State

Post Code

Country

* See page 5 of the Application Form for terms and conditions relating to the collection of TFNs and ABNs

5.4 Beneficial owners

a. Senior Managing Official and controlling person: All proprietary or non-listed public domestic companies and foreign companies must provide the full name of each senior managing official and controlling person of the company (such as the managing director or a senior executive who exerts control over the company i.e. Authorised to sign on the company's behalf, make policy, operational and financial decisions):

- 1.
- 2.
- 3.
- 4.

If there are more than 4 directors please provide as an attachment.

b. Shareholders and other beneficial owners: All proprietary or non-listed public domestic companies and **foreign companies must** provide the full name of each shareholder and those who owns directly, indirectly, jointly or beneficially 25% or more of the company's issued capital.

Beneficial owner 1

Residential address State Post Code
Country Date of Birth

Beneficial owner 2

Residential address State Post Code
Country Date of Birth

Beneficial owner 3

Residential address State Post Code
Country Date of Birth

Beneficial owner 4

Residential address State Post Code
Country Date of Birth

If there are more than 4 directors please provide as an attachment.

Does any beneficial owner hold a prominent public position or function in a government body (local, state, territory, national or foreign) or in an international organisation or is the beneficial owner an immediate family member or a business associate of such a person?

No

Yes, please give details

SECTION 6 AUTHORISED REPRESENTATIVE OR AGENT

Complete this section if you are completing this Application Form as an agent under a direct authority such as a Power of Attorney. You must also complete the section relevant to the investor/applicant that you are acting on behalf of.

For AML documentary requirements please refer to page 4.

6.1 Appointment of Power of Attorney or other Authorised Representative

I am an agent under Power of Attorney or the investor's legal or nominated representative – complete 6.2

Full name of authorised representative/agent

Title of role held with applicant

Signature

6.2 Documentation

You must attach a valid authority such as a Power of Attorney, guardianship order, grant of probate, appointment of bankruptcy trustee etc.:

The document is an original or certified copy

The document is current and complete

The document permits the attorney/agent/representative (you) to transact on behalf of the applicant/investor

The document is signed by the applicant/investor or a court official

SECTION 7 FINANCIAL ADVISER

By completing this section you nominate the named adviser as your financial adviser for the purposes of your investment in the Fund. You also consent to give your financial adviser / authorised representative / agent access to your account information unless you indicate otherwise by ticking the box in Section 7.4.

For AML documentary requirements please refer to page 4.

7.1 Financial adviser

I am a financial adviser completing this application form as an authorised representative or agent

Name of Adviser AFSL Number

Dealer Group

Name of Advisory Firm

Postal Address

Suburb State Post Code

Country

Email Address of Advisory Firm (required)

Email Address of Adviser

Business Telephone Facsimile

7.2 Adviser Professional Fee for Service

To be completed by Applicants if a professional fee for service is to be paid. If this section is not completed, no professional fee for service will be paid to an adviser on your behalf. I/We have agreed to pay my/our adviser a professional fee for service in relation to my/our Investment and hereby direct the Responsible Entity to pay to my/our adviser on my/our behalf an amount of:

- 1% of my/our Application Amount;
- 2% of my/our Application Amount; or
- 3% of my/our Application Amount; to be deducted from my/our Application Amount.

OR

Please insert a dollar amount that you wish to pay to your adviser as a professional fee for service:

\$

be deducted from my/our Application Amount.

7.3 Financial Adviser Declaration

I/We hereby declare that I/we are not a US Person as defined in the PDS

I/We hereby declare that the investor is not a US Person as defined in the PDS

I have completed an appropriate Customer Identification Procedure (CIP) on this investor which meets the requirements (per type of investor) set out above,

AND EITHER

I/We have attached the relevant CIP documents,

OR

I/We have not attached the CIP documents however I/We confirm that I have completed the AML/KYC checks on the applicant(s) in accordance to the AUSTRAC's requirements. I/We also agree to provide Equity Trustees the relevant CIP documents on request.

Financial Adviser Signature

Date

7.4 Access to Information

Unless you elect otherwise, your financial adviser **will** be provided access to your account information or receive copies of statements and transaction confirmations.

Please tick this box if you **DO NOT** want your financial adviser to have access to information about your investment.

Please tick this box if you **DO NOT** want copies of statements and transaction confirmations sent to your adviser.

SECTION 8 INVESTMENT INSTRUCTIONS (ALL INVESTORS MUST COMPLETE)

8.1 Investment Details

Spire USA ROC Office Fund I (AUD) (APIR Code ETL1567AU)

Full name investment to be held in (must include name of Applicant)

Postal Address

Suburb

State

Post Code

Country

Telephone Number (Including Country Code)

Email

Investment Amount

\$

The minimum initial investment in the Fund is \$50,000.

8.2 Distribution Instructions

Pay distributions to the bank account below

AUD-denominated bank account with an Australian domiciled bank.

8.3 Investor Banking Details Distributions (if applicable) (must match Applicant name)

Account name

Financial Institution

Branch address (including Country)

BSB

Account Number

8.4 Payment Method

Electronic Funds Transfer

Bank Name & Address (including country)

ANZ Bank, 115 Pitt Street, Sydney NSW 2000, Australia

Account Name

Equity Trustees Ltd ATF Spire USA ROC IV Fund (AUD) Office Class I

BIC/SWIFT

ANZBAU2C

BSB Number

012 006

Account Number

837001099

Reference

Investor Name

8.5 Elections

Annual Financial Report

The annual financial report for the Fund will be available on www.eqt.com.au from 30 September each year, however, if you would like a hard copy of the annual financial report sent to you please tick the box.

Direct Marketing

Do you wish to receive marketing information from Equity Trustees (and Equity Trustees' related bodies corporate) about products and services that may be of interest to you? This information may be distributed by mail, email or other form of communication.

Yes No

8.6 Purpose of Investment and Source of Funds

Please outline the purpose of investment (e.g. superannuation, portfolio investment, etc)

Please outline the source/s of initial funding and anticipated ongoing funding (e.g. salary, savings, business activity, financial investments, real estate, inheritance, gift, etc and expected level of funding activity or transactions)

SECTION 9 FOREIGN ACCOUNT TAX COMPLIANCE ACT (FATCA) & COMMON REPORTING STANDARD (CRS) SELF-CERTIFICATION FORM – AUSTRALIA) (ALL INVESTORS MUST COMPLETE)

What is FATCA and CRS?

The U.S. Foreign Account Tax Compliance Act (FATCA) and the Common Reporting Standard (CRS) are two ways in which a large number of governments are seeking the same thing - to improve global tax compliance. Both require financial institutions to capture relevant information on foreign taxpayers, as follows:

- FATCA promotes cross border tax compliance by US taxpayers, by implementing an international standard for the automatic exchange of information related to those taxpayers. Australia has entered into an inter-governmental agreement (IGA) with the US to implement FATCA in Australia, to be administered through the ATO. The AUS-USA FATCA IGA requires the ATO to obtain detailed account information for US citizens and/or taxpayers on an annual basis. The effect of this is that, to satisfy their FATCA obligations, relevant Australian financial institutions must identify any US taxpayers and report those taxpayers' financial account data to the ATO.
- CRS is a global reporting standard, developed by the OECD, for the automatic exchange of information (AEOI). Its goal is to allow tax authorities to obtain a clearer understanding of financial assets held abroad by their residents, for tax purposes. Over 96 countries have agreed to share information on residents' assets and incomes in accordance with defined reporting standards. Once again, this means that financial institutions around the globe must provide tax authorities with taxpayer financial account data, and the financial institutions must therefore collect this information from their customers and pass it on.

Sub-Section I – Individuals

Please fill this Section I only if you are an **individual**. If you are an entity, please fill Sub-Section II.

1. Are you a US citizen or resident of the US for tax purposes?

Yes: Provide your Taxpayer Identification Number (TIN) below. Continue to question 2

Investor 1

Tax Identification Number (TIN) or equivalent

Reason Code if no TIN provided (see below for Reason Codes)

Investor 2

Tax Identification Number (TIN) or equivalent

Reason Code if no TIN provided (see below for Reason Codes)

No: Continue to question 2.

2. Are you a tax resident of any other country outside of Australia?

Yes: Provide the details below and skip to question 12. If resident in more than one jurisdiction please include details for all jurisdictions.

	Country of Tax Residence	Tax Identification Number (TIN) or equivalent	Reason Code if no TIN provided
Investor 1	1		
	2		
	3		
Investor 2	1		
	2		
	3		

If TIN or equivalent is not provided, please provide reason from the following options:

- **Reason A:** The country/jurisdiction where the entity is resident does not issue TINs to its residents.
- **Reason B:** The entity is otherwise unable to obtain a TIN or equivalent number (Please explain why the entity is unable to obtain a TIN in the below table if you have selected this reason).
- **Reason C:** No TIN is required. (Note. Only select this reason if the domestic law of the relevant jurisdiction does not require the collection of the TIN issued by such jurisdiction).

If **Reason B** has been selected above, explain why you are not required to obtain a TIN:

Investor 1

Investor 2

No: Skip to question 12.

Sub-Section II – Entities (Company, Trust, Partnership, Association etc.)

Please fill this Section II only if you are an entity. If you are an individual, please fill Sub-Section I.

Full Legal name of the Entity

Full Legal name of the Superannuation Fund

3. Are you an Australian complying superannuation fund?

Yes: Skip to question 12.

No: Continue to question 4.

A. FATCA

4. Are you a US Person?

Yes: Continue to question 5.

No: Skip to question 6.

5. Are you a Specified US Person?

Yes: Provide your Taxpayer Identification Number (TIN) below and skip to question 7:

TIN:

No: Please indicate exemption type and skip to question 7:

6. Are you a Financial Institution for the purposes of FATCA?

Yes: Provide your GIIN below and continue to question 7:

GIIN:

If you do not have a GIIN, please provide your FATCA status below and continue to question 7:

Exempt Beneficial Owner

Type:

Deemed-Compliant FFI (other than a Sponsored FI or a Trustee Documented Trust).

Type:

Non-Participating FFI

Type:

Sponsored Financial Institution. Please provide the Sponsoring Entity's name and GIIN.

Sponsoring Entity's Name:

Sponsoring Entity's GIIN:

Trustee Documented Trust. Please provide your Trustee's name and GIIN.

Trustee's Name:

Trustee's GIIN:

Other.

Details:

No: continue to question 7.

B. CRS

7. Are you a tax resident of any country outside of Australia and the US?

Yes: Provide the details below and continue to question 8. If resident in more than one jurisdiction please include details for all jurisdictions.

Country of Tax Residence	Tax Identification Number (TIN) or equivalent	Reason Code if no TIN provided
1		
2		
3		

If TIN or equivalent is not provided, please provide reason from the following options:

- Reason A:** The country/jurisdiction where the entity is resident does not issue TINs to its residents.
- Reason B:** The entity is otherwise unable to obtain a TIN or equivalent number (Please explain why the entity is unable to obtain a TIN in the below table if you have selected this reason).
- Reason C:** No TIN is required. (Note. Only select this reason if the domestic law of the relevant jurisdiction does not require the collection of the TIN issued by such jurisdiction).

If **Reason B** has been selected above, explain why you are not required to obtain a TIN

No: Continue to question 8.

8. Are you a Financial Institution for the purposes of CRS?

Yes: Specify the type of Financial Institution below and continue to question 9.

Reporting Financial Institution.

Non-Reporting Financial Institution: Specify the type of Non-Reporting Financial Institution below.

Trustee Documented Trust.

Other. Please Specify:

No: Skip to question 10.

9. Are you an Investment Entity resident in a Non-Participating Jurisdiction for CRS purposes and managed by another Financial Institution?

Yes: Skip to question 11.

No: Skip to question 12.

C. NON-FINANCIAL ENTITIES

10. Are you an Active Non-Financial Entity (Active NFE)?

Yes: Specify the type of Active NFE below and skip to question 12.

Less than 50% of the Active NFE's gross income from the preceding calendar year is passive income (e.g. dividends, distribution, interests, royalties and rental income) and less than 50% of its assets during the preceding calendar year are assets held for the production of passive income.

Corporation that is regularly traded or a related entity of a regularly traded corporation.

Governmental Entity, International Organisation or Central Bank.

Other: Please Specify

No: You are a Passive Non-Financial Entity (Passive NFE). Continue to question 11.

D. CONTROLLING PERSONS

11. Does one or more of the following apply to you:

- Is any natural person that exercises control over you (for corporations, this would include directors or beneficial owners who ultimately own 25% or more of the share capital) a tax resident of any country outside of Australia?
- If you are a trust, is any natural person including trustee, protector, beneficiary, settlor or any other natural person exercising ultimate effective control over the trust a tax resident of any country outside of Australia?

Yes: Complete details below and continue to question 12.

Person 1

Name Date of Birth

Residential Address

Country of Tax Residence Tax Identification Number (TIN) or equivalent Reason Code if no TIN provided

Person 2

Name Date of Birth

Residential Address

Country of Tax Residence Tax Identification Number (TIN) or equivalent Reason Code if no TIN provided

If there are more than 2 controlling persons, please list them on a separate piece of paper.

If TIN or equivalent is not provided, please provide reason from the following options:

Reason A: The country/jurisdiction where the entity is resident does not issue TINs to its residents.

Reason B: The entity is otherwise unable to obtain a TIN or equivalent number. (Please explain why the entity is unable to obtain a TIN in the below table if you have selected this reason).

Reason C: No TIN is required. (Note. Only select this reason if the domestic law of the relevant jurisdiction does not require the collection of the TIN issued by such jurisdiction).

If **Reason B** has been selected above, explain why you are not required to obtain a TIN

No: Continue to question 12

E. DECLARATION

12. Signature

I/We undertake to provide a suitably updated self-certification within 30 days of any change in circumstances which causes the information contained herein to become incorrect.

I/we declare that the information provided in this form is correct and where relevant reflects my/our tax status for purposes of FATCA & CRS.

Investor 1

Signature

Investor 2

Signature

Date

Date

Name of authorised representative

Name of authorised representative

Name of entity/individual

Name of entity/individual

SECTION 10 DECLARATIONS (ALL INVESTORS MUST COMPLETE)

By signing as or on behalf of the Applicant, you make all the declarations set out above, in all sections.

Applicant 1

Applicant Given Name(s)

Capacity:

Individual Signatory	Director	Executive Office	Partner
Sole Director / Secretary	Authorised Signatory	Trustee	
Signature		Company Seal (if applicable)	

Date

Applicant 2

Applicant Given Name(s)

Capacity:

Individual Signatory	Director	Executive Office	Partner
Sole Director / Secretary	Authorised Signatory	Trustee	
Signature		Company Seal (if applicable)	

Date

ADDITIONAL APPLICATION REQUEST

Please complete in black or blue pen and use CAPITAL letters.

Spire USA ROC Office Fund I (AUD)

This additional application request is part of the Product Disclosure Statement ('PDS') relating to units in the Spire USA ROC Office Fund I (AUD) a class of the Spire USA ROC IV Fund (AUD) issued by Equity Trustees Limited (ABN 46 004 031 298, AFSL 240975). The PDS contains information about investing in the Fund. You should read the PDS before applying for units in the Fund.

1. Investor Details

Investor Name

Contact Details

Contact Name

Contact Number

Contact Email

2. Application Amount

Application amount

Investor Number

Investment funding (select one option only):

Cheque made out to the Equity Trustees Ltd ATF Spire USA ROC IV Fund (AUD) Office Class I (Note: you'll need to post us your cheque with this application form)

Funds deposited electronically into Fund's application account

Bank Name & Details:

Bank: ANZ Bank
BSB: 012 006
Account Number: 837001099
Account Name: Equity Trustees Ltd ATF Spire USA ROC IV Fund (AUD) Office Class I
Reference: Investor Name

3. Authorisation

I/we instruct Link Fund Solutions to effect the additional investment in accordance with the completed instructions set out above.

Investor 1

Signature

Print Name

Date

Title (please tick)

Individual Signatory Sole Director / Secretary
Director Trustee

Investor 2

Signature

Print Name

Date

Title (please tick)

Individual Signatory Sole Director / Secretary
Director Trustee

Please note it's up to the investor to ensure Link Fund Solutions have been notified of authorised signatories on this account. Where we cannot match the signature to the initial application form or signatory list provided there maybe delays in processing of this request.

4. Completed Form

Please post this completed form with your cheque (if applicable) to:

Link Fund Solutions
Attention: Spire USA ROC Office Fund I (AUD)
PO Box 5482
Sydney NSW 2001

Alternatively you can fax this form to +61 2 9221 1194 or scan and email this request to LFS_registry@linkgroup.com. Note if you funding the application via cheque you'll need to post the documents to us. If you have any questions about this form please contact us on +61 2 9547 4311 or LFS_registry@linkgroup.com.

APPLICATION CHECKLIST

Application Checklist

Have you completed all sections relevant to you (as set out in the introduction)?

Have you nominated your financial adviser in section 7 (if applicable)?

Have you provided certified copies of your identification documents or has your financial adviser completed this for you?

Have you completed all other relevant details and SIGNED the Application Form?

Have you completed Section 9 Foreign Tax Compliance: Foreign Account Tax Compliance Act (FATCA) and Common Reporting Standards (CRS)?

If you can tick all of the boxes above, send the following:

- Completed Application Form;
- Certified copies of identification documents;
- A cheque made payable to Equity Trustees Ltd ATF Spire USA ROC IV Fund (AUD) Office Class I (unless you are paying by direct debit, Electronic Funds Transfer or Austraclear).

by post to:

Link Fund Solutions
Unitholder Services – Spire
PO Box 5482
SYDNEY NSW 2001

For additional applications, please complete the Additional Application Request Form above may be mailed to the postal address above or faxed to the following fax number: +61 2 9221 1194.